



**GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**  
**Sec-16 C, Dwarka, New Delhi-110078**  
**(General Administration Branch)**

F.No. GGSIPU/GA/Disposal of AC/2018/886


Dated: 19/08/2019

**CIRCULAR**

In continuation to earlier circular No. F.NO. GGSIPU/GA/Disposal of AC/2018/565 dated 02/01/2019. It is again informed that the ACs (Split & Window) purchased before 1<sup>st</sup> January, 2010 has not been included in AMC with new agency, as ACs have completed their useful working life.

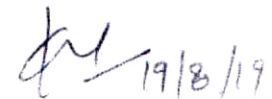
Purchase Branch has already been informed about the decision of the Competent Authority on 13-02-2019. Further, Purchase Branch has also issued a circular vide no. F.13.7(1)/IPU/PUR/Office Equipment (AC)/2016-17/47 dated 15-02-2019 wherein it has been requested to all the *concerned users/Branch Heads/Schools/Centres* are requested to *kindly process their request(s) for purchases of ACs (split/window) and submit the same to the Purchase Branch on or before 15<sup>th</sup> March, 2019 after obtaining approval of the Hon'ble Vice Chancellor to enable the Purchase Branch for further needful action for procurement of Air Conditioner(s).*

Therefore, it is requested to all users/schools/departments to please follow-up for new procurement/arrangement of Air Conditioner(s) with Purchase Branch rather than to forward such requests to General Administration Branch.

  
(Vijendra Singh)  
Assistant Registrar, GA  
(Additional Charge)

**Copy for information to:-**

- 1) Dean (USEM/USBT/USMS/USICT/USBAS/USLLS/USE/USAP)
- 2) Director (International Affairs/Development/Student Welfare/CEPS)
- 3) Warden (Satpura Girls Hostel)
- 4) A.R. to Hon'ble Vice Chancellor
- 5) A.R. to Registrar
- 6) A.R. Security
- 7) University Health Centre (Medical Officer)
- 8) In-charge, UITS, with the request to upload the circular on the University's website
- 9) Office Copy

  
(Kamal Kishor)  
Section Officer, GA

For upload  
19-08-19

TA, UITS